



Meeting note

File reference	EN010087
Status	Final
Author	The Planning Inspectorate
Date	9 May 2019
Meeting with	Norfolk Boreas Limited
Venue	Temple Quay House
Attendees	Vattenfall Wind Power Ltd The Planning Inspectorate
Meeting objectives	Norfolk Boreas Project update meeting
Circulation	All

Summary of key points discussed and advice given:

The Planning Inspectorate explained the duties placed upon it under section 51 of the Planning Act 2008 (as amended) (the PA2008). A note of the meeting would be taken recording the key points discussed and any advice issued by the Planning Inspectorate (the Inspectorate). The note would be published on the Inspectorate's website. Any advice issued by the Inspectorate would not constitute legal advice upon which the Applicant, or others, could rely.

Project Overview

The Applicant indicated the anticipated submission date of 11 June 2019 for the application unless there are any unforeseen circumstances. The Inspectorate advised that the submission of the shapefile needs to be made 2 weeks prior to the submission date therefore needs to be provided by 28 May. The Applicant was also directed to read Advice Note 7 which sets out how to submit these along with all other requirements.

The Applicant advised 5 USB sticks will be submitted and one confidential USB. PINS asked for a page to be provided to identify the confidential documents within the 5 USB sticks so it is clear to interested parties. The Applicant asked how the folder structure should be presented and how to approach the file naming convention. The Inspectorate advised the Applicant to follow Advice Note 6 and reiterated it needs to be clear and concise, especially when submitting combined documents. It was agreed the Applicant would submit the Electronic Index 2 days prior to the submission date.

The Applicant was made aware of the fees needing to be paid before the submission date. The Inspectorate asked the Applicant to confirm if they were happy the

application documents could be published during the 28-day acceptance period; the Applicant is considering this.

The Applicant queried how many hard copies should be provided at deposit locations. The Inspectorate advised the Applicant that it was for them to decide how they would approach this.

The new General Data Protection Regulation (GDPR) was discussed surrounding sensitive information. PINS advised that sensitive information will be handled accordingly and appropriately in compliance with the new GDPR.

The Applicant queried what hard copy documents are likely to be required and how many, the Inspectorate stated that it is unable to comment at this stage, however if the application is accepted for examination, it would be assessed then and once the Examining Authority has been appointed. In any event, the Inspectorate will ensure sufficient notice is provided.

The Inspectorate asked if there had been any feedback on the draft DCO and associated documents; Applicant advised the Marine Management Organisation and Local Authority's have welcomed the further information and has provided a list of possible scenarios to which the Applicant has adjusted in the DCO which will be reflected on at acceptance.

The Inspectorate asked how the Evidence Plan Process was developing. The Applicant advised that it has been more strenuous than previous applications as the offshore personnel involved are the same as those involved in the examination of Norfolk Vanguard, however all issues had been discussed. The Applicant confirmed it would include agreement logs as part of the consultation report. It explained that it had incorporated into the application documents any relevant matters discussed in the Norfolk Vanguard examination up until Deadline 5 (March 2019) but had to implement this cut off date to finalise the Norfolk Boreas documents.

Specific decisions / follow up required?

- Applicant to update the Inspectorate on exact submission date and time and submit shapefile 2 weeks in advance of submission.
- The Applicant agreed to let the Inspectorate know if they agree to the application documents published upon receipt or published on the decision day of the acceptance process.
- The Applicant to decide its approach to making documents available at deposit locations; *Post meeting note: for the purposes of making documents available it is for the Applicant to interpret its approach in relation to Regulation 4 of the Application Prescribed forms and Procedural regulations which refers to the availability of the application documents, plans and maps.*
- The Inspectorate agreed to send the Applicant the fee request letter and information about the proposed scheme after the meeting. *Post meeting comment: warm up letters issued to Applicant 9 May 2019.*